



Purchase / Lease Application BF2

**Applications must only be submitted via email to applications@aspmg.com
Once the application has been sent, all questions should be communicated
via email to: applications@aspmg.com**

*If there are more than 2 applicants over the age of 18, additional copies of pages
1 & 3 must be submitted with the additional adult applicant(s) information, as well
as required documentation.*

Moving Hours: Only Monday through Saturday from 9:00 am to 6:00 pm.

**PLEASE NOTE, APPLICATIONS PROCESSING TIME WILL NOT BEGIN
UNTIL ALL REQUIRED DOCUMENTATION HAS BEEN RECEIVED!!!**



BF2	APPLYING FOR ADDRESS/UNIT#:	DATE SUBMITTED:
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APPLICANT INFORMATION					
LEGAL NAME OF APPLICANT – FIRST		MIDDLE	LAST		SS#
CURRENT ADDRESS			CITY		STATE and ZIP
DATE OF BIRTH	YEARLY INCOME	APPLICANT EMAIL ADDRESS		HOME PHONE	CELL PHONE
EMPLOYER		EMPLOYER CONTACT NUMBER		EMPLOYER ADDRESS	
HOW LONG ON JOB	OCCUPATION – Full or Part Time		IN CASE OF EMERGENCY NOTIFY <i>(Name & Phone Number)</i>		
PETS	COLOR/KIND		SIZE/WEIGHT	LICENSE NUMBER OF PET(S)	
AUTO LIC PLATE	YEAR	MAKE		COLOR	

CO - APPLICANT INFORMATION					
LEGAL NAME OF APPLICANT – FIRST		MIDDLE	LAST		SS#
CURRENT ADDRESS			CITY		STATE and ZIP
DATE OF BIRTH	YEARLY INCOME	APPLICANT EMAIL ADDRESS		HOME PHONE	CELL PHONE
EMPLOYER		EMPLOYER CONTACT NUMBER		EMPLOYER ADDRESS	
HOW LONG ON JOB	OCCUPATION – Full or Part Time		IN CASE OF EMERGENCY NOTIFY <i>(Name & Phone Number)</i>		
PETS	COLOR/KIND		SIZE/WEIGHT	LICENSE NUMBER OF PET(S)	
AUTO LIC PLATE	YEAR	MAKE		COLOR	

ACTUAL LANDLORD INFORMATION		
LAST NAME, FIRST NAME & ADDRESS	TELEPHONE	HOW LONG

FROM: _____ TO: _____

PREVIOUS LANDLORD INFORMATION		
LAST NAME, FIRST NAME & ADDRESS	TELEPHONE	HOW LONG

FROM: _____ TO: _____

Have you ever been a party to a foreclosure action? _____

Have you ever been evicted from a rental residence? _____

Have you had two or more late rental payments in the past year? _____

Have you ever been arrested? _____

Have you ever been convicted? _____

Minors in the unit----*NOTE: Any minor over the age of 10 years old must present a photo ID (school/passport)*

NAME OF MINOR – FIRST	MIDDLE INITIAL	LAST	DATE OF BIRTH	AGE
NAME OF MINOR – FIRST	MIDDLE INITIAL	LAST	DATE OF BIRTH	AGE
NAME OF MINOR – FIRST	MIDDLE INITIAL	LAST	DATE OF BIRTH	AGE

Note: use this space for additional minor, if needed:

This application must be submitted along with:

If you are renting:

- Original Criminal background record from Metro-Dade Police Department **ONLY**, located at 9105 NW 25th St, for each applicant; no more than 30 days old. (If there are any criminal or legal cases, provide us with Police Department Incident Report.) *NOTE: Police records for non-local applicants will be obtained from screening company for an additional fee.*
- Copy of driver’s license or Florida Photo Identification.
- Copy of current vehicle registration.
NOTE: If the vehicle(s) being registered with the application is/are not under the name of the applicant(s), a notarized letter from the owner must be provided specifying that the vehicles’ owner is allowing the applicants to use said vehicle and that they do not intend to reside in the community.
- Copy of the lease or purchase agreement.
- Copy of cancelled payroll checks (copy of front & back). Payroll Checks from previous month, Copy of recent W-2. If self-employed, retired or disabled, proof of Income is required (Copy of recent 1090 or 1040, letter from Social Security Administration and bank statements).
- A (refundable) cashier’s check or money order in the amount of \$500.00 payable to: **BF2**
NOTE: This is a Common Area security deposit and will be returned upon termination of lease.
- A (Non- refundable) fee in the amount of \$150.00 per applicants older than 18 years old, except married couples with valid certificate of marriage which only pay \$150.00. After you submit the application, you will receive a link to your e-mail to make the payment.
NOTE: This fee is only for processing of the application and does not cover any association costs, keys, etc.
Applicants may pay a Rush Fee (if Rush service is available) of \$100.00 to accelerate the screening process To seven (7) to Ten (10) business days. Rush fee may be paid thru the link if requested.

If you are buying:

- ALL of the above, except security deposit must be submitted AND a Copy of credit report and credit score. *Foreigners-* If applicant is foreign, they must also submit:
- Copy of passport from original country, including copy of page where Date of Entry into the country is stamped.
NOTE: Your police records will be obtained from screening company for an additional fee.

If application is not approved or accepted by the Board; all fees for this application are non-refundable. The applicant hereby waives any claim for damages by reason of non-acceptance which the Board may reject. The applicant recognizes that as a part of the application processing procedures, an investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom applicant may be acquainted. This inquiry includes information as to applicant’s character, general reputation, personal characteristics and mode of living as permitted by state law. FULLY completed applications, without any blank spaces, must be submitted only by e-mail with all required documentation. If you have any questions, please call our office prior to submission of the application as incomplete applications WILL NOT be accepted. APPLICATIONS MAY NOT BE MAILED OR FAXED.

The application approval process takes a minimum of 15 to 20 business days after it’s submitted to our office. Therefore, do not make any arrangements to move into the unit or close on the property before this time or prior to receiving a Certificate of Approval from the Board of Directors.

Name of Applicant

Name of Co Applicant

BF2

Building #: _____

Apartment #: _____

Name: _____

Monday through Saturday from 8:00 A.M. to 6:00 P.M.

(Sundays are not allowed)

Lunes a Sabado de 8:00 A.M. a 6:00 P.M.

(Domingos no se permiten mudadas)

Prior notification to the association is required to move in or out of the property moves not authorized by the Board of Directors will be considered a violation of the Condominium rules, resulting in legal action against the violator at his/her expenses.

Owner(s) / Lessee(s) Signature

Name of Moving Company: _____

Truck Tag Number: _____



Acceptance of Rules and Regulations
Bleau Fontaine Condominium Association Number II, Inc.

Resident(s): _____

I am an **Owner** or a **Lessee** (*circle one*) of apartment # _____ at:

94 _____ Fontainebleau Blvd. Miami, FL 33172.

By these means I confirm the following:

I have received from **Bleau Fontaine Condominium Association Number II, Inc.** a copy of the rules and regulations containing the conduct and discipline requirements for Owners and/or Lessees. I have read the outline and agree that I have no objections to any part of it. Therefore, I pledge as well as any other individual(s) who may reside with me to follow all its rules and regulations faithfully. I understand that following the regulations will assist in maintaining order and respect among all the residents.

_____ (Initials) I understand that by the Condominium Rules and Regulations only unit owners can have one pet and it must be under 15 pounds. Tenants are not allowed to have pets.

_____ (Initials) I understand that Pets may under no circumstances be left outside the Units or in the common areas without being under the owner supervision and cannot be fed in the common areas to preserve the cleanliness of our community.

_____ (Initials) I understand that only two vehicles per unit will be authorized for parking, there are NO exceptions to this rule. NO commercial vehicles can be parked inside the community at any time. Non-authorized vehicles will be towed away at owner's risks.

Date: _____

Signature Section:

Name

Signature

Name

Signature